



## 24 Hour Appointment Cancellation Policy

In our desires to be effective and fair to all of our clients and out of consideration for our instructors' time, we have adopted the following policies:

**24 hour advance notice** is required (\*weather permitting) when cancelling an appointment. This allows the opportunity for someone else to schedule an appointment.

\*if you are unable to give us 24 hours advance notice (via phone call/msg. &/or email) you will be charged the full amount of your appointment. This amount must be paid prior to your next scheduled appointment.

### **No-Shows-**

Anyone who either forgets or consciously chooses to forgo their appointment for whatever reason will be considered a "no-show." They will be charged for their "missed" appointment and future service will be denied until payment is made.

### **Arriving Late -**

Appointment times have been arranged specifically for you. If you arrive late your session may be shortened in order to accommodate others who have appointments following yours.

By signing below, you acknowledge that you have read and understand the Cancellation Policy for Rick Baer Training Stables, LLC as described above.

Thank you for your understanding and cooperation.

---

Printed Name

---

Signature

---

Date

**New Client/Students:** Please note that a deposit of \$65.00 or \$60.00 for pre paid lesson packages (equivalent of 1hour private lesson), is required of all new students/clients of RBTS **prior** to the start of your first session. This will be held and used to cover any late cancellations or "No-shows". This deposit will not be refunded however it can be used as payment towards the end of a series or a last lesson.

*\*NO late cancellation fees will be charged in the event of heavy rain or closures of the Arenas due to inclement weather.*